

**CHILTERN DISTRICT COUNCIL  
SOUTH BUCKS DISTRICT COUNCIL**

**MINUTES of the Meeting of the  
JOINT APPOINTMENTS AND IMPLEMENTATION COMMITTEE  
held on 19 DECEMBER 2013**

**PRESENT:**

Councillor	R Reed	South Bucks District Council - Chairman
Councillors:	R Burns-Green	Chiltern District Council
	Mrs I A Darby	Chiltern District Council
	P M Jones	Chiltern District Council
	Mrs P Plant	South Bucks District Council
	D Smith	South Bucks District Council

**APOLOGIES FOR ABSENCE** were received from Councillors B Harding (South Bucks District Council), P Kelly (South Bucks District Council), M R Smith (Chiltern District Council) and D Spate (Chiltern District Council).

**33 MINUTES**

The minutes of the meeting of the Joint Appointments and Implementation Committee held on 13 November 2013 were agreed by the Committee and signed by the Chairman as a correct record.

**34 EXCLUSION OF THE PUBLIC**

**RESOLVED –**

**That under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following item(s) of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.**

**35 CONCLUSION OF THE LICENSING AND COMMUNITY SAFETY SHARED SERVICE STAFF CONSULTATION**

The Licensing and Community Safety shared service review had previously been agreed by the Joint Appointments and Implementation Committee which now received a report setting out the results of the consultation with staff. The Committee was pleased to hear that staff had been fully engaged in the consultation process as evidenced by the wide range of questions received and replied to.

Following the consultation a number of changes had been made to the proposed structure and selection process as detailed in paragraph 4.3 of the

report. Members supported the decision to reject the proposal put forward by staff as set out in paragraph 4.4.

On the timetable for appointments members noted that the circulation of the final structure would take place during the week commencing 16 December 2013.

During the discussion that ensued a number of issues were clarified including the legal rights of temporary staff and the impact of Performance Related Pay which related only to staff on CDC terms and conditions.

After noting that the proposals were due to be considered by the Personnel Committee at CDC on 23 December 2013 it was

### **RESOLVED –**

**That, subject to the decision of the Personnel Committee at Chiltern District Council, the final proposals and appointment to the roles identified in appendix 4 of the report be agreed and implemented.**

## **36 ANY OTHER BUSINESS**

### Harmonisation of Terms and Conditions - Timetable

A timetable for the Joint Appointments and Implementation Committee to consider proposals for the Harmonisation of Terms and Conditions was raised and the Chief Executive confirmed that the intention was to submit a report setting out options (which according to the brief would be cost neutral) to the meeting on 5 February. The proposals would then be the subject of consultation with staff with a view to submitting comments to the meeting of JAIC on 17 March. Whilst accepting that the response could be submitted to an earlier meeting the Chief Executive emphasised the importance of providing sufficient time for staff to consider and respond to the proposals.

**The meeting ended at 6.35 pm**